

## results

## Key Responsibility Areas

### Comparative Statistics

The structure of this annual report highlights the accomplishments of the Legislative Assembly Office (LAO). All branch information has been integrated to emphasize how the branches work together to achieve common goals and support the mandate of the LAO.

*The Mission of the LAO is to provide the best advice and a full range of quality services to Members as parliamentarians and support the preservation of the Assembly's history and maintain its accessibility to the public. Performance of the Assembly must therefore be measured according to how well the LAO performs these tasks.*

The Legislative Assembly Office has organized its results into four key responsibility areas (KRAs):

- 1 Provision of timely, professional, impartial, accurate information and advice to Members
- 2 Provision of services, equipment, supplies and facilities on a timely basis
- 3 Provision of an effective workplace to support Members
- 4 Provision of support to maintain and develop the parliamentary system in Alberta



# key responsibility area i

*provision of timely, professional, impartial, accurate information and advice to members*

## Service and Support

All branches of the Legislative Assembly Office (LAO) assisted Members in day-to-day operations relevant to their area. Branches continue to enhance levels of service and support to all Members through the Assembly’s Web site as well as the internal *Our House* site. Also, LAO Managers coordinated an orientation on LAO Services for Doug Griffiths, MLA for Wainwright, elected in the By-election held on April 8, 2002.

House and Committee Services (HCS) provided procedural advice and guidance to the Speaker, all Members and staff to assist Members in carrying out their duties of office as elected representatives and to ensure the effective operation of the Legislative Assembly. They prepared daily scripts for the Speaker during session as well as scripts for all participants taking part in ceremonial functions.

HCS provided procedural and organizational support to the Chairs of the Assembly’s Standing Committees and the Special Standing Committee, as well as three Select Special Committees: the Auditor General and Information and Privacy Commissioner Search Committee; the Freedom of Information and Protection of Privacy Act Review Committee; and the Ethics Commissioner and Ombudsman Search Committee.

Working with Administrative Services and Information Systems Services (ISS) staff, HCS helped organize the start up of the new Committee rooms in the Legislature Annex. They provided support to MLAs and their staff with booking Committee rooms and provided orientation to the new committee room facilitator.

Plans were set for ISS to implement a digital audio system in the Chamber. As well, The Legislative Assembly Reservation System (LARS), an application that allows for scheduling of Chamber public and Member guest seating, was upgraded and is currently being expanded to allow Chamber security to access up-to-the-minute information and provide comprehensive statistics.

Human Resource Services (HRS) provided strategic advice to Members on a variety of topics that included sensitive employee relations issues, labour regulation, recruitment strategies, compensation, contract administration, performance management and problem resolution.

Financial Management and Administrative Services (FMAS) provided advice on Members’ allowances, expenses and financial reporting. Staff worked with HRS to provide ergonomic advice and assistance, especially with regards to office furniture.

The Sergeant-at-Arms (SAA) or the Assistant Sergeant-at-Arms personally visited 34 constituency offices in the province to give advice on constituency office safety as well as personal safety to the staff in those offices. The office of the SAA gave advice via telephone, e-mail and in person to Members and staff on numerous constituency office security matters.

Parliamentary Counsel assisted the Speaker in preserving and asserting the rights and privileges of the Assembly. They provided support and advice to the Speaker and other presiding officers on questions of parliamentary law and privilege; served as Table Officers and were present at all sittings of the Assembly. Parliamentary Counsel also provided legal and procedural advice to the Speaker, Members and Committees of the Assembly; were present at Committee meetings as required and directly assisted in the proceedings of the Standing Committee on Private Bills.

The Library continued to improve electronic access to information to the Members by increasing the number of services available at the desktop. A Legislative alert service and several new full-text databases and an archive of electronic government documents through the Library’s catalogue were added. The book collection grew by 7 per cent and information requests from Members increased by more than 50 per cent.

## Assembly and LAO Documents

Staff of Public Information Branch (PIB) continued to meet the branch’s stated goals regarding the production of House and Committee transcripts and the cumulative index as well as delivery of sessional publications.

HRS once again produced the annual personalized Members’ Benefit Statements and developed and produced benefit and entitlement information for Members, as well as ad hoc reporting as required.

At the Library’s 4th Annual Spring Tea and Open House, the Speaker announced the new Wilsonline Omnifile Full Text Database Service that is available on the Members’ desktops. Demonstrations of e-books and a series of mini-bibliographies were made available to interested attendees. A series of lengthy bibliographies on topics of current interest were again prepared immediately prior to the spring and fall sessions.

Library staff continued to develop and enhance the Access database of MLA biographical information. They also completed microfilming the Amisk, Lougheed, Mannville and Vilna newspapers. The older editions of 51 newspapers were donated to their respective communities.

FMAS provided monthly and ad hoc financial reports and information to Members regarding their Members’ Services Allowance, temporary residence and travel allowances, and MLA postage. They produced annual MLA expense reports in support of the *Report of Selected payments to members and Former Members of the Legislative Assembly and Persons Directly Associated with Members of the Legislative Assembly* tabled by the Minister of Finance. As well they provided hard-copy and on-line fiscal year-end materials (calendars, policy and procedure guide, checklists) for Members’ reference, and produced the 2000-2001 and 2001-2002 Legislative Assembly Office Financial Statements.

Parliamentary Counsel reviewed a wide range of documents for presentation in the Assembly, including amendments, Private Members’ motions, motions for returns, written questions and petitions.

HCS continued to produce *Votes and Proceedings*, *Order Paper* and *Journals*.



# key responsibility area 2

provision of services, equipment, supplies and facilities on a timely basis

## Electronic Age

The committee rooms in the Legislature Annex were completed and with the rooms came a wealth of technology to enhance meetings. Information Systems Services (ISS) worked to equip each room with multi-media capabilities including: projection system, CD/DVD/VHS, Phillips Sound System, audio and video conferencing. June saw the successful implementation of digital recording from the committee rooms in the Legislature Annex. Two PIB staff and two ISS staff participated in a train-the-trainer session. The clear sound quality and the ease of calling up a sound bite at the computer rather than dealing with numerous cassettes every day has increased efficiency and expedited the production process.

The fall of 2002 also saw the application of digital recording to traveling committees. Both rounds of Electoral Boundaries Commission hearings conducted throughout the province and a Heritage Savings Trust Fund Committee meeting held in Olds were recorded on a laptop, and the audio was subsequently downloaded to the *Hansard* server for transcription. As well, planning commenced for the introduction of digital recording from the Chamber, the implementation of which should see the demise of the six-deck recording rack and two dozen or so transcribing units currently used and should introduce further efficiencies to *Hansard* production processes.

The financial system, Microsoft Great Plains, was converted to a different database platform that will provide more custom development opportunities. One such customized function was the addition of auto-invoicing.

Library Services continued to develop and update the Library's Intranet to provide easy access to internal and external information services providing one-stop information shopping for Members. A new addition to the website this year was the Legislative Alert service which encompasses several analytical newsletters on the parliamentary scene. Alberta Daily News (ADN) and the Weekly Trivia item proved to be the most popular of the Library's Web services in 2002. The Library began the creation of an Alberta Electronic Government Documents Archive, making electronic versions of government documents available through its catalogue, thus ensuring improved accessibility and enduring availability of these documents. Work continued on the digitization of Alberta's Scrapbook *Hansard*, a compilation of newspaper clippings, which preceded the official *Alberta Hansard*, which was not established until 1972.

The Legislature Library's holdings are now searchable as part of (The Alberta Library)TAL Online. TAL Online comprises the holdings of most libraries in Alberta, permitting library staff to quickly determine locations for materials not available in their own collections and greatly facilitating Interlibrary Loan for their clients.

HRS moved further towards employee self-service through the joint efforts of HRS and ISS to provide online access to constituency contracts and amendments for Members and their staff. The HRS Intranet site was expanded to provide direct access to benefit information and forms. The branch maintained and upgraded the Legislative Assembly Payroll System to provide accurate processing and reporting of earnings, deductions and taxable benefits that meet with federal and provincial regulations and align with the unique needs of the Legislative Assembly.

FMAS participated in the successful development and implementation of the on-line supplies ordering system for all constituency offices and LAO branches (with ISS). They also pursued investigations into different electronic commerce opportunities such as on-line ordering of overprinted stationery, continuing into 2003.

## ALADDIN (Alberta Legislative Assembly Data Distribution and Information Network)

Since September 2001, the Manager of Planning and Development for ISS and the Procedural Clerk have been working to develop an integrated information system allowing users to create a number of documents based on one set of data. Initially, they met with colleagues from Ottawa to discuss their experiences with the PRISM project, the model ALADDIN is based on, and to determine how to coordinate this initiative within the LAO. A committee consisting of five LAO staff was formed and a draft business plan to define ALADDIN, as well as set goals and objectives, was established. These ideas were presented to the Information Technology Management Committee.

The Bills and Journals Clerk provided information on the production of House documents and records and how this information is shared with other areas such as *Hansard*. PIB staff continued to provide input to the information management ALADDIN project.

The ISS Manager of Planning and Development and staff have begun the analysis stage of creating a comprehensive names database as a building block and base for the ALADDIN project.

The ALADDIN project began reviewing the workflow and the way in which information is gathered in some of the branches. Further development will focus on streamlining processes and eliminating duplication.

## Support Services

House and Committee Services supported Members attending the Canadian Council of Public Accounts Conference in St. John's, Newfoundland, in September. They also supported Members attending the Council Of Governmental Ethics Laws (COGEL) Conference in Ottawa from September 29 to October 2. One of the Assembly's two Committee Clerks also attended this conference.

The Legislative Assembly Gift Shop continued to provide an efficient gift shop service to the Members, and Visitor Services assisted with site preparations for functions that were hosted in the Interpretive Centre.

Visitor Services supported the Quebec-Alberta student exchange program as well as the STEP program by hiring two tour guides. Public Service Orientation tours increased from two tours in 2001 to 40 tours in 2002 with a total of 503 public service employees participating.

Human Resource Services (HRS) continued to administer the pay and flexible benefit plans supporting a varied workforce consisting of Members, constituency, caucus and LAO staff. HRS provided orientation for 36 new salaried and 74 wage employees, and consulted with 26 terminating salaried employees and processed 67 wage terminations. HRS also worked closely with six employees on leave regarding their pay and benefit entitlements. Support of constituency and caucus staff remained critical to the operations of the Assembly, and HRS responded to requests regarding a range of HR services that included career counseling and health and wellness issues.

Financial Management and Administrative Services (FMAS) provided accounting and financial services, as well as a number of administrative services, for Members, including the purchase, delivery, and installation of upgraded furniture packages for 30 constituency offices during fiscal 2002-2003 (included consultation and post-installation evaluation and problem resolution with constituency office staff and Members.





FMAS coordinated the transfer of services provided by Telus to those provided by Bell West for the LAO. They also implemented the migration of responsibility and budget for telephone lines, services, and equipment for all LAO telecommunications previously managed and paid for by AB Infrastructure and Alberta Corporate Service Centre (ACSC). This included LAO branches, caucus offices and Members' Legislature/Annex offices.

FMAS also designed and produced reports from electronic data, including calling card reports, out-of-country toll reports and formatting of Telus bills for telecommunications services. As well, FMAS reviewed the financial operations of the Legislative Assembly Gift Shop with staff; which included inventory management, banking and cash handling, recording of sales, and accounts receivable; also assisted with set-up of new retail sales system (Retail Pro).

Information Systems Services (ISS) provided support to the Ethics Commissioner/ Information and Privacy Commissioner Web sites.

The 9th Floor office areas were reconfigured to better accommodate the staff. New furniture in the Sergeant-at-Arms and Parliamentary offices was installed and there were intercom upgrades for all managers.

Parliamentary Counsel provided high quality legal drafting services in the preparation of Private Members' Public Bills (16 in 2002), Private Bills (one in 2002).

Parliamentary Counsel provided expertise in the preparation of amendments to the Standing Orders of the Assembly and Members' Services Committee Orders; and supported the provision of services and facilities through the review of a wide array of contracts/ agreements - licensing, leases, employment and fee for service contracts and other service arrangements.

They also prepared an annual list of required tablings and circulated it to all Members and Senior Officials throughout Government.

Security Issues

The Sergeant-at-Arms (SAA) continued to serve on the Security Coordination Committee to discuss and coordinate security issues related to the Legislature Building and surrounding areas.

The office of the SAA continued to coordinate the maintenance of all alarm systems in the 83 Constituency offices. The SAA provided security for Members and the almost 8,200 spectators that were seated in the galleries during session.

Business Resumption Planning

Management met with the staff of the Ministry of Municipal Affairs, Emergency Management, Alberta Branch, to commence the involved task of identifying essential business services that would need to be put in place within 24 hours, 72 hours, two weeks or as soon as practical in the event the Legislature Building was rendered inoperable as a result of disaster. The SAA continued to chair the Legislature Business Resumption Planning Committee and began gathering and compiling information from all branches to produce a Legislative Assembly Business Resumption Guide.

A new UPS (Uninterruptible Power Supply) was installed to accommodate critical equipment in the event of a power failure.

Information Support

The Library continued to provide the *New Books in the Library (NBIL)*, *Selected Periodicals in the Library (SPAL)*, *Webwatch*, *Ministers and Critics*, and *Canadian Legislation* alerting and updating services to the Members and their staff.

Library Services responded to all information and reference requests within a 48-hour period; the majority of these were completed within 24 hours. Ninety-four per cent of requests for material were met through the Library's in-house print and electronic resources.



# key responsibility area 3

*provision of an effective workplace to support members*

## Training and Courses

Human Resource Services (HRS) coordinated first aid training for 32 staff working within the Legislature precincts, as well as courses or seminars for 18 staff that supported the continual learning and professional development of employees. Course topics ranged from writing skills to managing stress.

All Legislative Assembly Security Staff (LASS) were trained in the use of Batons and were re-trained in self defense and arrest and control techniques, and VCSS staff were trained in first aid and CPR.

Four people successfully completed the four-week *Hansard* input editor-training program in January/February.

Library staff participated in several training programs, including sessions on Project Management, Infomart, Quicklaw and Amicus. In addition, Library staff provided training to the Members, their staff and LAO staff in searching subscription databases and using and evaluating Internet resources. This included an orientation to the Library and its electronic services for constituency staff attending the November Constituency Seminar.

## New staff

Recruitment and retention of an effective workforce remained a high priority for HRS. HRS staff screened over 940 applications and interviewed 123 staff for 17 competitions for salaried and sessional staff, as well as coordinating the STEP program. Three new Pages were chosen from 25 students interviewed during the annual Page recruitment drive, which is coordinated by the office of the Sergeant-at-Arms and HRS.

HRS hired an HR Consultant in November. A competition for an HR assistant was initiated in the fall as a result of the retirement of a staff member in December.

A new administrative assistant was welcomed to PIB following the June retirement of a staff member who had served the LAO for 25 years.

To provide more flexibility in scheduling, two sessional input editors were trained as copy editors/proofreaders for the fall session in the *Hansard* section of the branch and a sessional assistant was hired in the Information section, combining the administrative support and messenger functions.

The Legislative Library hired a number of staff to cover the positions of those who were on leave, or left to pursue other opportunities. This affected the positions of Government Documents Librarian, Serials Librarian, Digital Services Technician and Library Clerk.

## Organizational Changes

HRS continued to develop and assess employment policies affecting all employees of the LAO as key to retention of employees expert in the operations of the Assembly.

HRS updated the LAO job classification system to support the Assembly’s emphasis on measuring performance. This involved working closely with management and staff of three branches to develop new job descriptions that focus on results rather than tasks as an effective tool to assist employees in reaching the goals and objectives of the LAO. Plans to continue the project for the remaining branches will result in the development of new job descriptions for a total of approximately 80 salaried staff by December 2003.

The Employee Support and Recovery Assistance program administered by HRS provided support to eight employees absent on extended illness. This program ensures communication is maintained between the absent employee, the LAO, and the medical and insurance providers, and coordinates successful return to work plans once the employee is assessed as medically able to do so.

Prudent Occupational Health and Safety practices ensured WCB claims were at an absolute minimum for the year; one employee remained off work for one day as a result of a back strain. Ergonomic training was provided to all new LAO staff, and HRS conducted numerous workstation assessments and worked closely with FMAS on recommending equipment solutions that were effective, both in cost and function, in minimizing the risk of repetitive strain injuries.

## Organizational Activities

The LAO Recognition Dinner, hosted by the Speaker, was held on November 28, 2002 to recognize the significant contributions of LAO and constituency staff to the operations of the Legislative Assembly.

The LAO hosted 77 constituency employees attending the annual Constituency Information Sessions held in the spring in Calgary and Edmonton. In addition to operational information provided by staff from FMAS, ISS and HRS, constituency staff also participated in a training session on Dealing with Difficult People. The fall session drew the same groups of constituency employees from across Alberta for information on House Operations, Library Services, Visitor Programs and Security Issues.

Staff participated in the 2002 United Way campaign which raised \$11, 421.00.

## Professional Development

The Legislature Librarian also served on the The Alberta Library (TAL)’s Governance Standing Committee. Library staff attended conferences of the following organizations: Library Association of Alberta (LAA) Alberta Association of Library Technicians (AALT), Association of Parliamentary Librarians in Canada (APLIC) and the Parliamentary Librarians’ Branch of the International Federation of Library Associations (IFLA).

The Head of Visitor Services attended the 2002 Visitor Services Conference in Regina and Visitor Services staff attended a familiarization tour of two Edmonton tourist sites.

The Assembly Pages were involved in a Professional Development program which consisted of 10 seminars involving speakers with some linkage to parliamentary democracy and a speech competition.



# key responsibility area 4

provision of support to maintain and develop the parliamentary system in alberta

## Student Outreach Programs

In September 2002, Mr. Speaker’s Alberta Youth Parliament was cancelled due to ongoing difficulties in recruiting sufficient student and teacher participants. The program is to be replaced by Mr. Speaker’s MLA for a Day, scheduled to begin in the spring of 2003. This new program will bring one high school student from each constituency to the Legislature Building for a day. Students will shadow their MLA and others involved in the parliamentary process. This direct experience was designed to develop their interest and their understanding of parliamentary democracy.

Staff throughout the Legislative Assembly Office (LAO) continued to provide enthusiastic support to the School-at-the-Legislature program. The program had 18 classes with a total of 464 students in attendance for 2002.

## Community Outreach Programs

The Fourth edition of *The Citizen’s Guide to the Alberta Legislature* was developed and printed.

The Head of Visitor Services served on the Canadian Capital Cities Organization (CCCO) Board of Directors and attended the CCCO conference in Fredericton. This Organization promotes tourism in the Capital Cities in Canada. The Head of Visitor Services also continued good relations with various tourism agencies in Alberta and Canada by attending other conferences and local meetings.

A series of exhibits in the Pedway showcased the Music Festivals of Alberta, Alberta Craft Council, Heilongjiang Photo Exhibit, STOP - Striving To Overcome Poverty display, Canadian Governors General 50th Anniversary and “Writing in Stone” mural. In May the pedway was the host site of the Edmonton Heritage Fair for 221 students and 159 projects.

The Interpretive Centre developed two new exhibits explaining the role and history of the Speaker of the Assembly and Lieutenant Governor of Alberta.

Close to 39,000 visitors went on tour, 65,600 people attended the special events and 30,000 people just came to look around or shop in the gift shop. This provided a total of nearly 144,000 visitors to the Legislature and Interpretive Centre. Sales in the Legislative Assembly Gift Shop increased by more than 2.5 per cent.

Visitor Services and the communications unit began the development of a fact sheet highlighting the Famous 5, and worked with the Community Development Department in a joint effort to produce a new brochure outlining the Emblems of Alberta.

The Sergeant-at-Arms (SAA) and staff served on the Province’s Queen’s Golden Jubilee Committee which involved planning for the Jubilee Garden Levee and assisting with other celebrations in the province.

The SAA continues to be on the City of Edmonton “Edmonton Salutes” Committee. Edmonton Salutes promotes and recognizes our local military community’s contributions, both at home and abroad, toward world peace, security and stability. It further reinforces the message that military personnel and their families

are valued members of the Capital Region. As well, the SAA spoke to five community service organizations at meetings external to the Legislative Assembly Office.

A parliamentary outreach and marketing team was formed from amongst the Visitor Services staff to research, examine and develop new outreach programs and review existing ones.

The SAA office in conjunction with the Speaker’s office coordinated and facilitated the use of the Chamber and the precincts for four model parliaments.

## Interparliamentary Relations

The Clerk organized a visit to the Parliaments of Westminster, Scotland, Northern Ireland and the Republic of Ireland for seven Alberta Parliamentarians.

The Table Officers attended the Clerk’s Professional Development Seminar in Ontario.

Parliamentary Counsel attended the Joint Annual Meeting of Parliamentary Counsel and Legislative Counsel held in Iqaluit, Nunavut.

The Procedural Clerk attended a Parliamentary Cooperation Seminar at the Senate and House of Commons of Canada from September 23 to October 2.

The Sergeant-at-Arms (SAA) produced a fourth Sergeant-at-Arms newsletter, which was distributed to all SAAs in the country and to others in the Commonwealth, as well as Legislature libraries.

Senior Parliamentary Counsel attached to Westminster from October 16 to November 7.

Two PIB staff members took part in the annual Hansard Association of Canada Conference in Ottawa in August, sharing processes and information with Hansard jurisdictions from cross Canada and Great Britain.

The SAA attended the SAA conference held in Quebec City, Quebec and was detached to the House of Commons, Sergeant-at-Arms Department from October 16 to November 1 to study administrative practices and procedures of the Parliament of Westminster.

In September of 2002 the Legislature Librarian began to serve the first year of her two-year term as President of the Association of Parliamentary Librarians in Canada (APLIC), presiding over the APLIC Conference in Quebec City and delivering a paper on the history of the Legislature Library in Alberta. In addition, the Legislature Librarian attended the Parliamentary Libraries and Research Branch of the International Federation of Library Associations (IFLA) conference which had sessions at both Westminster and the Scottish Parliament. Library Services continued to gather information from print and electronic sources, and through a series of interviews with Alberta’s surviving Speakers, to produce a book on the Speakers of Alberta.

Visitor Services assisted in the Queen’s Jubilee Celebrations, condolence book signing for Princess Margaret, the Queen Mother and one-year anniversary of September 11th.

The Legislative Assembly of Alberta continues to be an associate member of the Assemblée parlementaire de la francophonie (APF), the Francophone equivalent to the Commonwealth Parliamentary Association. The Clerk Assistant continued to serve as the secretary to the Alberta Section of the APF and also attended the Regional Meeting in September.



A representative from each of FMAS, HRS and ISS attended the 2nd annual Canadian Association of Parliamentary Administration held in Victoria.

The LAO provided input to the BC Legislature as they transferred their payroll and financial systems.

HRS and the Procedural Clerk assisted with recruitment for the House of Commons Page Program by conducting final interviews on behalf of the House of Commons.

Parliamentary Counsel participated as the Alberta correspondents for two parliamentary publications: *Canadian Parliamentary Review* and the *Table Review*. They also fulfilled requests for speaking engagements and participated in the Association of Parliamentary Counsel in Canada and the Association of Clerks at the Table.

Parliamentary Counsel monitored legal actions affecting the Legislative Assembly and also provided legal services to the Chief Electoral Officer.

Ceremonial Events

LAO staff supported, and Table Officers took part in several ceremonial events held in the Legislative Assembly Rotunda, which included La semaine de la francophonie, the Poppy Presentation, Remembrance Day Ceremonies, and the celebration of the Muslim Festival of Eid-UI-Adha. Table Officers were also in attendance at the swearing-in ceremonies for Alberta’s new Auditor General and the new Information and Privacy Commissioner.

HCS comparative statistics

	2002 Second Session 25th Legislature	2001 First Session 25th Legislature	2001 Fifth Session 24th Legislature
Day Sitings (Hours) Spring Fall	37 (206) 10 (50)	25 (91) 11 (41)	1 (1) 0
Evening Sitings (Hours) Spring Fall	26 (67) 6 (14)	17 (61) 8 (13)	0 0
Government Bills Introduced Received Royal Assent	39 37	31 31	0 0
Private Bills Introduced Received Royal Assent	1 1	4 4	0 0
Private Members' Public Bills Introduced Received Royal Assent	16 4	16 3	0 0
Government Motions Debated Agreed to Withdrawn	34 31 0	22 21 0	0 0 0
Private Members' Motions Placed on Order Paper Accepted Rejected Withdrawn	54 6 4 0	52 6 2 0	0 0 0 0



HCS comparative statistics *continued*

	2002 Second Session 25th Legislature	2001 First Session 25th Legislature	2001 Fifth Session 24th Legislature
Written Questions			
Placed on Order Paper	9	7	0
Accepted	6	2	0
Rejected	3	4	0
Withdrawn	0	0	0
Motions for Returns			
Placed on Order Paper	9	18	0
Accepted	5	2	0
Rejected	4	15	0
Withdrawn	0	0	0
Committee of Supply (Days)			
Main Estimates	16	15	0
Lottery Fund	N/A	1	0
Supplementary	2	2	0
Tablings	755	613	0
Petitions (Excluding Private Bills)			
Presented	62	42	0
Read and Received	N/A	23	0
Recognitions	154	110	0
Members' Statements	100	71	0
Ministerial Statements	13	5	0
Pages Published			
Journals	540	473	18
Votes and Proceedings	354	312	17
Order Paper	352	411	0

HCS comparative statistics *continued*

Committee Name	Number of Meetings
Standing Committee on the Alberta Heritage Savings Trust Fund	4
Standing Committee on Legislative Offices	2
Special Standing Committee on Members' Services	0
Standing Committee on Private Bills	2
Standing Committee on Public Accounts	11
Select Special Auditor General and Information and Privacy Commissioner Search Committee	8
Select Special Ethics Commissioner and Ombudsman Search Committee	1
Select Special Freedom of Information and Protection of Privacy Act Review Committee	16





ISS comparative statistics

	2002	2001	2000	1999
Equipment In Place				
Constituency Work Stations	138	109	106	117
Constituency Printers	132	120	124	115
LAN Work Stations	229	188	173	171
LAN Laser Printers	50	45	45	56
Printers (Not Networked)	101	n/a	n/a	n/a
Servers	17	16	18	20
Scanners	41	22	18	4
Laptop Computers	158	143	98	98
Equipment Replaced				
Obsolete Work Stations	81	190	45	60
Obsolete Laser Printers	19	20	16	13
Obsolete Laptop Computers	9	30	0	6
Training				
Training Days <sup>(1)</sup>	75	118	34	86
Regular Training	57	n/a	n/a	n/a
ISS Staff Technical Training	18	n/a	n/a	n/a
Help Desk Calls				
Help Calls Logged	1,857	1,610	1,500	1,969

(1) Regular vs. technical training statistics only available for 2002.

PIB comparative statistics

	2002	2001
Public Information and Subscriptions		
Public Information Calls	6,559	7,960
Congratulatory Scrolls	2,586	2,500
Paid Subscriptions		
Daily Hansard	118	203
Hansard Bound Volumes	33	48
Bills, Votes	245	310
Journals	245	310
Complimentary Issues		
Daily Hansard	335	329
Hansard Bound Volumes	101	101
Bills, Votes	425	457
Order Paper	379	384
Hansard Index and Online Inquiries	39	43
Web site Inquiries	51	54
Assembly Statistics		
Hansard Pages	1,724	1,372
Standing and Special Committees		
Meetings Reported	37	24
Meeting Hours	79	33
Transcript Pages	626	250
Electoral Boundaries Commission		
Meetings Reported	19	-
Meeting Hours	57	-
Transcript Pages	408	-
Commonwealth Parliamentary Association Canadian Regional Conference		
Meetings Reported	-	4
Meeting Hours	-	12
Transcript Pages	-	198
Canadian Association of Parliamentary Support Services Conference		
Meetings Reported	-	2
Meeting Hours	-	7
Transcript Pages	-	112
Total Hansard, Committee and Miscellaneous Transcript Pages	2,758	1,932
Speech Reprints Issued	145	N/A
Users of Hansard Display in Interpretive Centre		
Number of Quizzes Taken	665	N/A
Number of Transcriptions Done	650	N/A



FMA's comparative statistics

	2002	2001	2000
Administrative			
Constituency Offices, Moved	3	20	3
Constituency Offices, New	0	0	0
Constituency Offices, Closed	0	0	0
Leases Processed (New or Renewals)	18	46	14
Telecommunications Services Installed or Moved	30	71	4
Telecommunications Services Requests	219	406	117
Direct Purchase Orders Issued	115	120	126
MLA Purchase Orders Processed	5,600	5,400	6,650
Other Requests Processed	3,016	2,670	2,575
Special Requests Processed	280	320	275
Supplies Orders Processed			
Online Ordering System	679	n/a	n/a
Manual	229	n/a	n/a
Financial*			
Invoices Coded and Data Entered	16,003	18,142	19,281
Payments Issued	10,504	10,834	n/a

\* Note: Financial statistics are now based on the fiscal year. 2002 represents April 1, 2001, to March 31, 2002.

VCSS comparative statistics

	2002	2001	2000
Visitors to Legislature and Interpretive Centre			
Visitors on Tour	38,936	41,273	44,900
Special Events	65,602	50,573	39,806
Casual	30,022	32,496	36,346
Total Visitors	143,963	130,772	132,952
Tours and Programs			
Regular Tours	2,623	2,846	2,945
VIP Tours	18	10	241
Educational Programs	344	492	42
Public Service Orientation Tours	40	2	4
Gallery Seats Reserved	6,674	5,572	10,415
Volunteer Hours	84	273	457
Gift Shop Sales	\$99,473	\$97,015	\$88,646
MLA Sales	\$251,757	\$220,466	\$231,883



library comparative statistics

	2002	2001	2000
Total Number of Volumes in the Collection	358,273	334,407	316,165
Items Borrowed for use Outside the Library	4,484	4,567	4,374
Items Used On-site	6,021	3,472	3,314
Number of Sessional Papers Added to the Collection	755	613	1,355
Number of Requests Requiring Less than 15 Minutes to Complete	3,490	4,284	4,639
Number of Requests Requiring 15 Minutes to One Hour to Complete	834	663	803
Number of Requests Requiring More Than One Hour to Complete	151	102	110
MLA/LAO Usage of the Library's Internet Site	19,974	12,457	6,814
Number of Times the Online Catalogue was Accessed Remotely	144,568 <sup>(1)</sup>	8,019	4,025
Number of Inter-library Requests from Members and Staff	123	275	520

<sup>(1)</sup> The 2002 figure includes the number of searches of the Legislature Library's holdings accessed through The Alberta Library catalogue.

estimates chart

	2002–2003	2001–2002
Human Resource Expenses		
Earnings—Management	\$1,104,000	\$1,123,000
Earnings—Non-management	6,359,500	5,696,000
Employer Contributions	1,278,700	1,113,000
Allowances and Supplementary Benefits	187,500	221,000
Subtotal	8,929,700	8,153,000
Operational Expenses		
Travel	1,970,000	1,586,000
Advertising	176,000	122,000
Insurance	147,500	78,000
Postage and Freight	153,600	152,000
Office Equipment Rental/Purchase	929,100	950,000
Telecommunications	802,600	611,000
Equipment Repairs and Maintenance	71,000	59,000
Other Labour and Services	1,364,000	901,000
Data Processing Equipment and Services	804,000	778,000
Hosting	142,000	304,000
Other Administration/Supplies	841,500	801,000
Rentals	4,000	3,000
Subtotal	7,405,300	6,345,000
Grants	3,000	4,000
Payments to Members of the Legislative Assembly	8,661,000	7,595,000
Members' Services Allowances		
Constituency Office Allowances	4,206,000	3,851,000
Communication Allowances	1,192,000	1,136,000
Promotion Allowances	\$333,000	304,000
Subtotal	5,731,000	5,291,000
Revenues		
Fees and Permits	1,000	0
Other Revenue	169,000	167,000
Subtotal	(170,000)	(167,000)
Fiscal Pressure Contingency	0	350,000
Election Contingency	0	0
Transition Allowance	4,200,000	2,100,000
Subtotal	4,200,000	2,450,000
Total	\$34,760,000	\$29,671,000





# special events

## Auditor General Farewell

Speaker Kowalski hosted a farewell luncheon for Auditor General Peter Valentine on February 6th. Colleagues, family and friends gathered in the Carillon Room to honour Mr. Valentine’s service to Alberta.

## Book of Condolence in Honour of Princess Margaret

On February 11th and 12th, the public was invited to sign a book in the Legislature Rotunda offering condolences to the Royal Family upon the passing of Princess Margaret. The book was later forwarded to the Canadian government for delivery to the Royal Family.

## Family Day

On February 18, the Legislature pedway was full of family activities and entertainment. Highlights of the event were a children's carnival, a traveling zoo, hot chocolate and Legislature tours. Over 5,100 visitors attended the event.

## Eid-ul-Adha

On March 5, a celebration to recognize the Muslim festival of Eid-ul-Adha was held in the Legislature Rotunda. This festival celebrates the end of the annual pilgrimage (Hajj) to Mecca. The Ismaili Council for Edmonton made a presentation on behalf of Muslims in Edmonton to the Gordon Russell Crystal Kids Youth Foundation.

## Library Annual Spring Tea

Speaker Kowalski along with several Members of the Assembly and LAO employees, attended the 4th Legislature Library Annual Spring Tea on March 8.

## Royal Visit

His Royal Highness Prince Michael of Kent addressed the Assembly on Monday, March 18 during his visit to Alberta. This occasion marked the third time in Alberta’s history that a non-member was allowed to address the Assembly from the Chamber Floor. During his visit, the Prince met with Premier Ralph Klein; Dr. Ken Nicol, Leader of the Official Opposition; Dr. Raj Pannu, Leader of the Third Party and Speaker Ken Kowalski.

## Les Rendez-vous de la francophonie

On March 18, Speaker Kowalski hosted a ceremony to recognize l'Association canadienne-française de l'Alberta. Members representing each caucus as well as members of the Francophone community attended.

## World Poetry Day

On March 20th, Speaker Kowalski hosted a poetry reading in the Legislature Library to recognize World Poetry Day.

## Book of Condolences in Honour of the Queen Mother

On April 2nd and 3rd, the public was invited to sign a book in the Legislature Rotunda offering condolences to the Royal family upon the passing of the Queen Mother. The book was then forwarded to the Canadian government for delivery to the Royal Family.



Clockwise: The Hearts and Hands Quilt, World Poetry Day, Canada Day and the Christmas Light-up. Centre: Les Rendez-vous de la Francophonie.



Edmonton Regional Heritage Fair

On May 11 and 12, the 7th annual Edmonton Regional Heritage Fair was hosted in the Legislature pedway. The fair attracted 221 students from 16 different schools. There were more than 159 Canadian Heritage projects on display.

Auditor General Appointment

Mr. Frederick J. Dunn, CA was officially sworn in as Alberta’s fourth Auditor General by Speaker Kowalski on May 29. Colleagues, family and friends attended the ceremony held in the Carillon room. Mr. Dunn’s appointment became effective June 1st.

Golden Jubilee Garden Levee

On June 23, over 3,500 people visited the Legislature Grounds to celebrate the Queen’s Golden Jubilee. Entertainment, snacks and children’s activities were offered free throughout the afternoon.

Political History Web site Launch

The Alberta Political History Web site produced by the Heritage Community Foundation was launched by Speaker Kowalski on June 14th in the Legislature Library.

Provincial Page Speech Competition

The 8th annual Provincial Page Speech Competition, sponsored by TransAlta, was held on June 17, 2002. Deputy Speaker Don Tannas judged the competition along with representatives from TransAlta and the coordinator of the Alberta Debate and Speech Association. Last year’s winners were Nick Fowler, first place; Erin Weisgerber, second place; and Greg Andrews, third place.

Canada Day

On Canada Day the floor of the Legislature Chamber was open to the public. The event attracted over 18,000 visitors to the grounds, and featured a 21 gun salute, a military display, the ERTC Criterium bicycle race, a children's carnival and entertainment.

Information and Privacy Commissioner Appointment

On August 12, Speaker Kowalski hosted a swearing-in ceremony for Frank Work, Q.C. Colleagues, family and friends attended the ceremony in the Carillon room. His appointment as Alberta’s second Information and Privacy Commissioner became effective May 15.

Speaker’s Cup

The 15th Annual Speaker’s Cup was held at the Westlock Golf Club on Thursday, August 29th. The Speaker hosted the event which drew a crowd of almost 200 people. Of that, 144 guests golfed.

September 11th Commemorative Service

A service was held in the Legislature Chamber to commemorate those whose lives were lost in the September 11, 2001 terrorist attack in the United States.

Police and Peace Officers’ Memorial

On September 28, The Honourable Lieutenant Governor, Lois Hole, Deputy Chair of Committees, Shiraz Shariff and the Sergeant-at-Arms were present at a ceremony to honour Alberta Police and Peace Officers who have died in the line of duty.

Poppy Presentation

The Royal Canadian Legion launched its national poppy campaign at the Alberta Legislature on October 24. The Alberta-Northwest Territories Command presented poppies to Her Honour the Honourable Lois Hole, Lieutenant Governor; Speaker Kowalski; Mr. Daniel Leroy, Ambassador of Belgium; the Honourable Shirley McClellan, MLA, Deputy Premier; Dr. Ken Nicol, MLA, Leader of Her Majesty's Loyal Opposition; Dr. Raj Pannu, MLA, Leader of the New Democrat Opposition, and other attending MLAs.

Remembrance Service

On November 7, Speaker Kowalski, along with Premier Ralph Klein, Opposition Leader Dr. Ken Nicol, New Democrat Brian Mason, MLA, and Mr. Joop Corijn, Consul General of the Kingdom of the Netherlands, laid wreaths in the Legislature Rotunda in memory of Albertans who gave their lives to World Wars I and II, the Korean War and many peacekeeping missions. The Royal Canadian Legion, the Canadian Corps of Commissionaires, the Alberta Union of Provincial Employees and the Youth of Alberta also laid wreaths.

Employee Recognition Dinner

Deputy Speaker Don Tannas hosted the annual Legislative Assembly Office and Constituency Office staff recognition dinner on November 28 to celebrate the past year's accomplishments. Awards were presented to staff with 5, 10, 15, 25 and 30 years of service.

Festive Season at the Legislature

On December 2, Premier Klein and Speaker Kowalski launched the holiday season by switching on the Christmas lights on the Legislature Grounds. Celebrate the Season events continued through to December 23 and attracted over 17,850 visitors to listen to choir and carillon in the rotunda. The pedway was filled with trees and gingerbread houses, decorated by Edmonton and area students.



# former members of the Legislative Assembly

## John Dubetz

July 7, 1916 - February 12, 2002

Mr. Dubetz was first elected to represent the constituency of Redwater for the Social Credit Party on June 18, 1959. Mr. Dubetz served on the Select Standing Committees on Agriculture, Colonization, Immigration and Education, Municipal Law, Private Bills, Public Accounts and Railways, Telephones and Irrigation.

## Michael Senych

September 24, 1926 - March 27, 2002

Mr. Senych was first elected to represent the constituency of Redwater for the Social Credit Party in the general election on June 17, 1963. Mr. Senych served on the Select Standing Committees on Municipal Law and Law Amendments, Public Accounts and Public Affairs. He also served on the Special Committees on Automobile Insurance and Centralization and Consolidation of Schools.



Clockwise: In the Chamber; students role play during Mock Legislature, students celebrate during Race for the Ridings and Community in Context. Centre: a student dressed up as Lieutenant Governor:



# interparliamentary relations

The Honourable Ken Kowalski, Speaker; Mr. Don Tannas, Deputy Speaker; Mr. Shiraz Shariff, Deputy Chair of Committees and the employees of the Legislative Assembly Office are involved in ongoing liaison with Members and employees of other parliaments and other representatives of foreign countries. In 2002, they hosted the following events and/or met with the following visitors:

**March 4**  
Mr. Sulev Roostar  
Chargé d’Affaires a.i. of Estonia

**March 11**  
Mr. Hector Romero  
Consul General of Mexico

**March 18**  
His Royal Highness Prince Michael of Kent

**April 8**  
Honourable Sipho William Lubisi, Speaker, and delegation from Mpumalanga, South Africa

**April 8**  
Mr. Wolfgang Thierse  
President German Bundestag

**April 10**  
Mr. Song Xizhu  
Consul General of the People’s Republic of China

**April 17**  
Mr. Kiyoshi Shidara  
Consul General of Japan

**May 2**  
Portugal Delegation

**May 6**  
His Excellency Galsan Batsukh  
Ambassador of Mongolia

**May 15**  
His Excellency Sándor Papp  
Ambassador of the Republic of Hungary

**May 28**  
Members of the Association of Southeast Asian Nations:  
His Excellency Trinh Quang Thanh  
Ambassador of the Socialist Republic of Vietnam

Mr. Richard Grosse  
Consul of Singapore

Mr. Jerri G. Santos  
Minister and Consul General of the Republic of the Philippines

His Excellency U Nyant Tin  
Ambassador of the Union of Myanmar

His Excellency Dato’ Dennis J. Ignatius  
High Commissioner of Malaysia

His Excellency Eki Syachrudin  
Ambassador of the Republic of Indonesia

His Excellency Dato Haji Abd Aziz Mohammad, High Commissioner for Brunei Darussalam

His Excellency Sunai Bunyasiripha  
Ambassador of the Kingdom of Thailand

**May 29**  
His Excellency Leonidas Chrysanthopoulos  
Ambassador of Greece

**June 10**  
Mr. Yoshikazu Takeuchi  
Consul General of Japan

**June 11**  
Czech Republic  
Senators Delegation



His Royal Highness Prince Michael of Kent addresses the Assembly during his visit to Alberta on March 18, 2002.

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**August 28**

His Excellency Sir Robert Andrew Burns  
British High Commissioner

Mr. Ian Kydd  
British Consul General

**October 10**

Her Excellency Sallama Mahmoud Shaker  
Ambassador of the Arab Republic of Egypt

**October 24**

His Excellency Daniel Leroy  
Ambassador of Belgium

**November 4**

His Excellency Dr. Seyed Mohammad Ali Mousavi  
Ambassador of Iran

**November 7**

Mr. John Corijn  
Consul General of the Kingdom of the  
Netherlands

**November 21**

Mr. Jong Ki Park  
Consul General of the Republic of Korea

**December 4**

Mr. Jean-Yves Defay  
Consul General of France

**December 11**

Mr. James Rawlinson  
British Consul General

**December 17**

His Excellency Raymond Wolfe  
High Commissioner for Jamaica

